

{SAMPLE}

JOB OPPORTUNITY

Landfill Operator

Role: Oversee the day to day operations of the landfill facility, maintain records and report to Chief and Council and relevant industry recycling programs.

Landfill site responsibilities:

- Oversee all traffic to/in landfill site
- Ensure proper separation and diversion of recyclable and hazardous materials
- Provide direction for staff and public regarding proper separation and disposal of materials
- Move recyclable and hazardous materials to designated areas
- Work with industry recycling programs to obtain the tools, equipment and training for proper operation
- Ensure equipment needed for collection and storage of materials is available
- Monitor equipment use
- Supervise workers/contractors
- Maintain safety for the site and for workers
- Provide clear and safe instructions for public entering the landfill site
- Respond to community questions regarding disposal at site
- Compact waste in pit daily; use cover if available
- Maintain overall site cleanliness and litter control
- Work with Chief and Council on a regular basis

Record Keeping & Reporting Responsibilities:

An important part of the landfill operator's role is to register, log and report on waste and recyclables collected to both Chief and Council and industry recycling programs.

- Monitor waste received at site
- Keep daily/weekly logs
- Schedule appropriate agencies/transporters to pick up recyclable or hazardous materials to transport out of the community and record/collect receipts for what is removed
- Provide reports to Chief and Council and the relevant industry recycling programs

Skills and Requirements:

- Computer skills definite asset
- Strong organizational and supervisory skills
- Valid Manitoba Class 5 driver's license
- Ability to lift/carry heavy loads (50+lbs)
- Willing to work in all weather conditions

Recommended training:

- Heavy Duty Equipment Operator
- First Aid/CPR
- SWANA (Solid Waste Association of North America), including:
 - Landfill Operator Basics

- Manager of Landfill Operations
- Landfill Fire Training
- WHMIS (Workplace Hazardous Materials Information System)
- TDG (Transportation of Dangerous Goods) Act and Regulations

Hours & Pay [set by community]

Send resume and cover letter to: [set by community]

Closing date: [set by community]